

**MINUTES**  
**PUBLIC SERVICE BOARD**  
**CITY OF EL PASO**  
**June 15, 2020**

The regular meeting of the Public Service Board was held via telephonic, Monday, June 15, 2020.

**PSB MEMBERS PRESENT**

Christopher A. Antcliff, Chair  
Dr. Kristina D. Mena, Vice-Chair  
Bryan Morris, Member  
Terri Garcia, Member  
Dee Margo, Ex-Officio Member

**PSB MEMBERS ABSENT**

Henry Gallardo, Member  
Dr. Ivonne Santiago, Secretary-Treasurer

**PSB EMPLOYEES PRESENT**

John E. Balliew, P.E., President and Chief Executive Officer  
Lee Ann Koehler, General Counsel

**EPWATER EMPLOYEES PRESENT**

Alan Shubert, Vice President  
Marcela Navarrete, Vice President  
Juan S. Gonzalez, Assistant General Counsel  
Art Duran, Chief Financial Officer  
Lisa Rosendorf, Chief Communications and Government Affairs Officer  
Alfredo Solano, Chief Information Officer  
Jillian Shipp, Executive Assistant  
Jeannette Cordero, Assistant Chief Financial Officer  
Gilbert Trejo, Chief Technical Officer  
Israel Chavez, Senior Network Administrator  
Diana Ortega, Utility Purchasing & Contract Manager  
Rose Guevara, Senior Purchasing Agent  
Edgar Campos, Utility Information Systems Manager  
Gladis De Santiago, Database Administrator

**GUESTS**

**MEDIA**

The Public Service Board meeting was called to order by Mr. Antcliff at 2:00 p.m. A quorum of its members was present after doing a roll call.

## CONSENT AGENDA

Mr. Morris requested to have item number 5 moved from consent agenda to regular agenda. On a motion made by Mr. Morris, seconded by Ms. Garcia and unanimously carried, the moved item number 5 to regular agenda.

On a motion made by Ms. Garcia, seconded by Mayor Margo and unanimously carried, the Board took action on the following agenda items:

**1. CONSIDERED AND APPROVED THE MINUTES OF THE REGULARLY SCHEDULED MEETING HELD ON MAY 13, 2020.**

The Board approved the minutes of the regularly scheduled meeting held on May 13, 2020.

**2. CONSIDERED AND APPROVED THE PURCHASE OF ONE SLIDING AXEL SUSPENSION TRAILER FROM GLOBE TRAILER MANUFACTURING, INC., THROUGH THE SOURCEWELL CONTRACT NUMBER GLB121918, IN THE AMOUNT OF \$91,443.87.**

The Board approved the purchase of one sliding axel suspension trailer from Globe Trailer Manufacturing, Inc., through the Sourcewell Contract Number GLB121918, in the amount of \$91,443.87.

**3. CONSIDERED AND APPROVED THE PURCHASE OF TWO, 2021 MV607 SBA UTILITY TRUCKS FROM RJ BORDER INTERNATIONAL DBA BORDER INTERNATIONAL TRUCKS, THROUGH THE REGION-19 CONTRACT NUMBER RFP 20-7355, IN THE AMOUNT OF \$215,931.58.**

The Board approved the purchase the purchase of two, 2021 MV607 SBA utility trucks from RJ Border International dba Border International Trucks, through the Region-19 Contract Number RFP 20-7355, in the amount of \$215,931.58.

**4. CONSIDER AND APPROVE A RENEWAL CONTRACT FOR MICROSOFT OFFICE 365 LICENSING FROM SHI GOVERNMENT SOLUTIONS THROUGH TEXAS DIR CONTRACT NUMBER DIR-TSO-4092 IN THE ESTIMATED ANNUAL AMOUNT OF \$315,547.27, WITH THE OPTION FOR TWO, ONE-YEAR EXTENSIONS**

The Board approved a renewal contract for Microsoft Office 365 licensing from SHI Government Solutions through Texas DIR Contract Number DIR-TSO-4092 in the estimated annual amount of \$315,547.27, with the option for two, one-year extensions.

**6. CONSIDERED AND APPROVED THE PURCHASE OF A YEARLY PROCORE SUBSCRIPTION FROM EC AMERICA, INC THROUGH GSA CONTRACT NO. GS-35F-0511T IN THE ESTIMATED ANNUAL AMOUNT OF \$60,008, WITH THE OPTION FOR FIVE, ONE-YEAR EXTENSIONS WITH VARIABLE PRICING DEPENDING ON THE SIZE OF THE UTILITY'S CAPITAL IMPROVEMENT PROGRAM ANNUAL BUDGET.**

The Board approved the purchase of a yearly Procore subscription from EC America, Inc through GSA Contract No. GS-35F-0511T in the estimated annual amount of \$60,008, with the option for five, one-year extensions with variable pricing depending on the size of the Utility's Capital Improvement Program annual budget.

**7. CONSIDERED AND APPROVED THE INSTALLATION OF AN HVAC DISINFECTION SYSTEM AND CONTROLS SOFTWARE THROUGH THE REGION XIX, ASC CONTRACT NO: 18-7293 FOR THE AMOUNT OF \$119,680.00 FROM TRANE U.S. INC., DBA TRANE.**

The Board approved the the installation of an HVAC disinfection system and controls software through the Region XIX, ASC Contract No: 18-7293 for the amount of \$119,680.00 from Trane U.S. Inc., dba Trane.

## REGULAR AGENDA

### **5. CONSIDERED AND APPROVED THE PURCHASE OF THE AVAYA PHONE SYSTEM UPGRADE FROM CONVERGE ONE INC. THROUGH THE TEXAS DIR CONTRACT NO. DIR-TSO-4308, IN THE AMOUNT OF \$324,080.67**

Mr. Alfredo Solano, Chief Information Officer, presented the Board with information regarding this item. EPWater utilizes an Avaya communication platform to provide telephone service to the Utility. The current Avaya communication servers have been in operation for five years and have reached the end of support and service. An upgrade of the Avaya server will provide the Utility with the next generation of digital transformation and build on existing investments to deliver today's changing telephone services to EPWater. The Avaya phone system upgrade services from Converge One Inc. is available utilizing the Texas DIR Contract Number. DIR-TSO-4308. Staff solicited and evaluated a quote from Converge One Inc. and determined that it met all the requirements and recommends the purchase of the Avaya phone system upgrade. Mr. Solano addressed questions from the Board regarding this item.

On a motion made by Mr. Morris, seconded by Dr. Mena and unanimously carried, the Board approved the purchase of the Avaya Phone System Upgrade from Converge One Inc. through the Texas DIR Contract No. DIR-TSO-4308, in the amount of \$324,080.67.

### **8. CONSIDERED AND APPROVED A RESOLUTION AUTHORIZING THE PRESIDENT/CEO TO SUBMIT A COVID-19 RESPONSE AND RECOVERY FUNDING APPLICATION TO THE CITY OF EL PASO FOR UTILITY ASSISTANCE FOR EL PASO WATER CUSTOMERS AFFECTED BY COVID-19 IN THE AMOUNT OF \$1,000,000 (WITH ESTIMATED IN-KIND CONTRIBUTIONS IN THE AMOUNT OF \$221,904); AND FURTHER AUTHORIZED THE PRESIDENT/CEO AND THE CHAIR TO SIGN ALL DOCUMENTS REQUIRED IN CONNECTION WITH THE FUNDING APPLICATION, INCLUDING CERTAIN FUNDING ASSURANCES, AND IN CONNECTION WITH THE ACCEPTANCE OF ANY FUNDING RECEIVED.**

Ms. Lisa Rosendorf, Chief Communications & Gov't. Affairs Officer provided a presentation to the Board regarding this item (copy on file in Central Files). On May 29, 2020, the City of El Paso published a Notification of Funding Availability (NOFA) for grant funding available through the Department of Community and Human Development's (DCHD) COVID-19 Response and Recovery Program. The deadline to submit an application for funding was Monday, June 8, 2020. The timeline between the publication of the NOFA and the deadline for application submittals did not allow sufficient time for the Public Service Board to meet and adopt a resolution authorizing the President & CEO to submit an application. The DCHD accepted an interim letter of approval as part of the application package, pending the Board's official action to adopt a Resolution. Ms. Rosendorf addressed questions from the Board regarding this item.

On a motion made by Mayor Margo seconded by Dr. Mena and unanimously carried, the Board approved a Resolution authorizing the President/CEO to submit a COVID-19 Response and Recovery Funding Application to the City of El Paso for Utility Assistance for El Paso Water customers affected by COVID-19 in the amount of \$1,000,000 (with estimated in-kind contributions in the amount of \$221,904); and further

authorizes the President/CEO and the Chair to sign all documents required in connection with the funding application, including certain funding assurances, and in connection with the acceptance of any funding received.

**9. CONSIDERED AND APPROVED TASK ORDER 3 - DESIGN AND BID PHASE SERVICES FOR THE PALISADES STORMWATER DRAINAGE & DEVELOPMENT OF NATURAL OPEN SPACE PROJECT TO HUITT-ZOLLARS, INC. IN THE AMOUNT OF \$255,185; AUTHORIZED FUTURE TASK ORDERS AND AMENDMENTS TO BE ISSUED UNDER THIS CONTRACT FOR ADDITIONAL DESIGN AND CONSTRUCTION PHASE SERVICES IN AN ESTIMATED AMOUNT OF \$700,000, PROVIDED THAT FUNDING IS AVAILABLE IN THE APPROVED BUDGET FOR THE TASK ORDERS OR AMENDMENTS**

Mr. John Balliew, President/CEO provided a presentation to the Board regarding this item (copy on file in Central Files). On August 25, 2010, the PSB awarded a contract to Huitt-Zollars, Inc. for design services related to the Palisades Stormwater Drainage and Development of Natural Open Space project. Task Order Number 3 is needed to update the design for the bid phase of the stormwater drainage infrastructure. The 202-acre Palisades parcel will be used to preserve natural stormwater functions and improve downstream safety. The natural open space will allow continued use by the public, enhancing recreational opportunities such as hiking and mountain biking. The acquisition of land and easements has extended the timeframe of the design and construction of this project. Coordination with the City is on-going as this project will incorporate the design of a City-funded trailhead. Design and construction costs of the trailhead will be reimbursed by the City. Staff worked with Huitt-Zollars, Inc. to develop the scope of services required for this project. A fee proposal associated with the scope of services was submitted, reviewed, and negotiated with the consultant for the defined scope of work. The negotiated fees are in line with the level of effort required to complete the task and consistent with similar work completed. Mr. Balliew addressed questions from the Board regarding this item.

On a motion made by Dr. Mena seconded by Ms. Garcia and unanimously carried, the Board approved Task Order 3 - Design and Bid Phase Services for the Palisades Stormwater Drainage & Development of Natural Open Space Project to Huitt-Zollars, Inc. in the amount of \$255,185; authorized future task orders and amendments to be issued under this contract for additional design and construction phase services in an estimated amount of \$700,000, provided that funding is available in the approved budget for the task orders or amendments.

**10. CONSIDERED AND AWARDED COMPETITIVE SEALED PROPOSAL NUMBER 09-20, FIELD OFFICE AND CUSTOMER SERVICE BUILDING, TO THE HIGHEST RANKED OFFEROR, HENSEL PHELPS CONSTRUCTION COMPANY, IN THE AMOUNT OF \$19,273,000, AND AUTHORIZED THE USE OF COMMERCIAL PAPER**

Mr. Gilbert Trejo, Chief Technical Officer, provided a presentation to the Board regarding this item (copy on file in Central Files). The Field Office and Customer Service Building is part of the EPWater Field Operations Yard located at 9751 Pan American Drive. The project consists of a new 53,567 square foot, two-story building along with parking and site improvements on approximately 23 acres. The facility will host customer service, central control, field administrative offices, and several field operations sections. On April 8, 2020, two competitive sealed proposals (CSP) were received for CSP 09-20, Field Office and Customer Service Building. The offerors were Hensel Phelps Construction Company and Jordan Foster Construction LLC. The project architect, Mijares-Mora Architects, evaluated the qualifications and experiences and has determined that both offerors met all minimum general requirements as well as the minimum project specific criteria as specified in the bid documents. The Selection Committee consisting of Marcela Navarrete, R. Alan Shubert, Ivonne Santiago, Kristina Mena, Bryan Morris, Martin Noriega, and Gilbert Trejo, met on May 13, 2020 to evaluate and

rank the two offerors. Hensel Phelps Construction Company was selected as the highest ranked offeror to complete this project. Mr. Trejo addressed questions from the Board regarding this item.

On a motion made by Mr. Morris seconded by Ms. Garcia and unanimously carried, the Board awarded Competitive Sealed Proposal Number 09-20, Field Office and Customer Service Building to the highest ranked offeror, Hensel Phelps Construction Company, in the amount of \$19,273,000, and authorize the use of commercial paper.

**11. CONSIDERED AND APPROVED TASK ORDER NUMBER 2 – CONSTRUCTION PHASE SERVICES TO MIJARES-MORA ARCHITECTS FOR THE FIELD OFFICE AND CUSTOMER SERVICE BUILDING IN THE AMOUNT OF \$839,414.45; AUTHORIZED FUTURE TASK ORDERS OR AMENDMENTS TO BE ISSUED UNDER THIS CONTRACT FOR ADDITIONAL SERVICES IN THE ESTIMATED AMOUNT OF \$500,000 FOR ADDITIONAL DESIGN AND CONSTRUCTION PHASE SERVICES, PROVIDED THAT FUNDING IS AVAILABLE IN THE APPROVED BUDGET.**

Mr. Trejo provided a presentation to the Board regarding this item (copy on file in Central Files). Mijares-Mora Architects was awarded a professional services contract by the Public Service Board on December 14, 2016. Task Order Number 1 covered the design and bid phase services for the Field Office and Customer Service Building. A construction contract will be awarded during the June 2020 Public Service Board meeting. This task order is for construction phase services. Staff worked with Mijares-Mora Architects to develop the scope of services required for this task order. A fee proposal associated with the scope of services was submitted, reviewed, and negotiated with the consultant for the defined scope of work. The negotiated fees are in line with the level of effort required to complete the task and consistent with similar work completed recently. Mr. Trejo addressed questions from the Board regarding this item.

On a motion made by Ms. Garcia, seconded by Dr. Mena and opposed by Mr. Morris, the Board approved Task Order Number 2 – Construction Phase Services to Mijares-Mora Architects for the Field Office and Customer Service Building in the amount of \$839,414.45; authorize future task orders or amendments to be issued under this contract for additional services in the estimated amount of \$500,000 for additional design and construction phase services, provided that funding is available in the approved budget.

**12. CONSIDERED BID NUMBER 22-20, ON-CALL CONSTRUCTION BORING SERVICES, DECLARED FLOZAV PIPING CORPORATION AS NON-RESPONSIVE AND AWARDED TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER, SPIESS CONSTRUCTION CO., INC., IN THE ESTIMATED TOTAL VALUE OF \$5,769,700, OVER A TWO-YEAR PERIOD WITH THE OPTION FOR A ONE-YEAR EXTENSION, IN THE ESTIMATED AMOUNT OF \$2,884.850, AND AUTHORIZED THE USE OF COMMERCIAL PAPER.**

Mr. Trejo provided a presentation to the Board regarding this item (copy on file in Central Files). This contract will be used for trenchless installation of pipelines. Boring technologies will be used to install steel casing, HDPE casing, or HDPE pipe for the construction of water, sanitary sewer and stormwater utilities. At the Public Service Board meeting on January 8, 2020, all bids received for Bid Number 45-19, On-Call Construction Boring Services were rejected and the Board authorized staff to re-bid. Staff made modifications to the minimum bid requirements, and line bid items. EPWater received five bids on May 4, 2020. The bidders were Flozav Piping Corporation; Spiess Construction Co., Inc.; EGL Construction, Inc.; Smithco Construction, Inc.; and Danny Sander Construction, Inc. The bids ranged from \$5,618,027.38 to \$10,948,000. or 2% to 99% above the engineer's estimate of \$5,497,800.00. Staff evaluated the qualifications of the apparent low bidder, Flozav Piping Corporation, and determined that Flozav Piping Corporation was non responsive for not providing a Bid Bond. Subsequently, staff evaluated the qualifications of the next apparent low bidder, Spiess Construction Co., Inc., and determined that Spiess Construction Co., Inc. meets the minimum general requirements as well as the minimum project specific criteria as specified in the bid documents. Staff recommends award of Bid Number

22-20, On-Call Construction Boring Services, to Spiess Construction Co., Inc. as the lowest responsive, responsible bidder in the estimated total value of \$5,769,700.

On a motion made by Dr. Mena seconded by Ms. Garcia and unanimously carried, the Board considered Bid Number 22-20, On-Call Construction Boring Services, declared Flozav Piping Corporation as non-responsive and awarded to the lowest responsive, responsible bidder, Spiess Construction Co., Inc., in the estimated total value of \$5,769,700, over a two-year period with the option for a one-year extension, in the estimated amount of \$2,884.850, and authorized the use of commercial paper.

**13. CONSIDERED AND APPROVED THE RATIFICATION OF THE EMERGENCY REPAIR SERVICES OF A 54-INCH WATER MAIN VALVE ON GATEWAY BLVD NORTH AT OXFORD AVENUE TO DANNY SANDER CONSTRUCTION, INC. IN THE AMOUNT OF \$69,373.72**

Mr. Alan Shubert, Vice President, provided a presentation to the Board regarding this item (copy on file in Central Files). On February 14, 2020, a 54-inch diameter water main that conveys water to the central and northeast service areas broke from an 8-inch outlet connected underneath the pipe. The leak was repaired two days later but during backfill activities, a second leak was found. The leak was traced to an existing valve that required emergency replacement. Danny Sander Construction, Inc. was selected to perform the emergency work based on their qualifications to expedite and successfully complete large diameter pipeline work.

On a motion made by Ms. Garcia, seconded by Mr. Morris and unanimously carried, the Board approved the ratification of the emergency repair services of a 54-inch water main valve on Gateway Blvd North at Oxford Avenue to Danny Sander Construction, Inc. in the amount of \$69,373.72

**14. CONSIDERED AND APPROVED THE RATIFICATION OF THE EMERGENCY REPAIR SERVICES FOR THE 32-INCH FRONTERA FORCE MAIN ON DONIPHAN PARK CIRCLE AT SUNLAND PARK DRIVE TO DANNY SANDER CONSTRUCTION, INC. IN THE AMOUNT OF \$99,946.05.**

Mr. Shubert provided a presentation to the Board regarding this item (copy on file in Central Files). On Monday, March 3, 2020, one of the existing dual wastewater force mains collapsed/ruptured along Doniphan Park Circle near Sunland Park Drive. Danny Sander Construction, Inc. was selected to perform the emergency work based on their qualifications to expedite and successfully complete large diameter pipeline work.

On a motion made by Ms. Garcia seconded by Mr. Morris and unanimously carried, the Board approved the ratification of the emergency repair services for the 32-inch Frontera Force Main on Doniphan Park Circle at Sunland Park Drive to Danny Sander Construction, Inc. in the amount of \$99,946.05.

**15. CONSIDERED AND APPROVED A SOLE SOURCE PURCHASE OF ONE LIFT PUMP ROTATING ELEMENT FOR THE ROBERTO R. BUSTAMANTE WASTEWATER TREATMENT PLANT FROM PATTERSON PUMP COMPANY, IN THE AMOUNT OF \$73,455.**

Mr. Shubert presented information to the Board regarding this item. The Roberto R. Bustamante Wastewater Treatment Plant's influent lift station consists of five pump bays with four bays fitted with lift pumps. A stand-by rotating element is needed for flexibility of maintenance for the existing four pump units. The rotating element consists of impeller, bearings and seal housing. Patterson Pump Company is the original manufacturer and sole source equipment provider. The procurement falls within the exemptions found in 252.022(a) (7) (A) of the Texas Local Government Code, which allows for a procurement necessary because the item is available from only one source because of patents, copyrights, secret processes, or natural monopolies. Staff evaluated the quote received, which met all requirements, and recommends the purchase of the lift pump rotating element.

On a motion made by Mr. Morris, seconded by Dr. Mena and unanimously carried, the Board approved a sole source purchase of one lift pump rotating element for the Roberto R. Bustamante Wastewater Treatment Plant from Patterson Pump Company, in the amount of \$73,455.

**16. CONSIDERED AND APPROVED THE SOLE SOURCE PURCHASE OF NINE NETZSCH SLUDGE PUMPS FOR THE HASKELL R. STREET WASTEWATER TREATMENT PLANT, FROM JAMES, COOKE & HOBSON, INC., IN THE AMOUNT OF \$74,059.**

Mr. Shubert provided information to the Board regarding this item. Eight Netzsch pumps will be replaced throughout the plant. The existing pumps are more than 10 years old and have served their useful life. An additional pump will be used as a spare pump. James, Cooke & Hobson, Inc. (JCH), is the Netzsch manufacturer's sole representative for sales. The procurement falls within the exemptions found in 252.022(a) (7) (A) of the Texas Local Government Code, which allows for a procurement necessary because the item is available from only one source because of patents, copyrights, secret processes, or natural monopolies. Staff evaluated the quote, and it met all requirements. Mr. Shubert addressed questions from the Board regarding this item.

On a motion made by Ms. Garcia, seconded by Dr. Mena and unanimously carried, the Board approved the sole source purchase of nine Netzsch sludge pumps for the Haskell R. Street Wastewater Treatment Plant, from James, Cooke & Hobson, Inc., in the amount of \$74,059.

**17. CONSIDERED AND AWARDED CONSULTING SERVICES CONTRACTS FOR ON-CALL APPRAISAL SERVICES TO GAYLE-REID APPRAISAL SERVICES, INC.; RALPH SELLERS AND ASSOCIATES; AND WILKINSON, PENDERGRAS & BEARD, LP.; EACH IN THE MAXIMUM AMOUNT OF \$100,000 OVER A TERM OF TWO YEARS WITH THE OPTION FOR A TWO-YEAR EXTENSION IN THE SAME AMOUNT.**

Mr. James Wolf, Real Estate Manager, provided information to the Board regarding this item. In 2016, EPWater entered into on-call agreements for appraisal services with Gayle-Reid Appraisal Services, Inc., Ralph Sellers and Associates, and Wilkinson, Pendergras & Beard, LP. The initial term of the agreements was for two years with an option to extend for an additional two years. Gayle-Reid Appraisal Services, Inc., Ralph Sellers and Associates, and Wilkinson, Pendergras & Beard, LP, were originally selected on the basis of demonstrated competence and qualifications to perform services based on their experience and expertise in appraising land and properties. Throughout the previous contract period these local firms have demonstrated that they are the most highly qualified firms.

On a motion made by Ms. Garcia, seconded by Dr. Mena and unanimously carried, the Board awarded consulting services contracts for On-Call Appraisal Services to Gayle-Reid Appraisal Services, Inc.; Ralph Sellers and Associates; and Wilkinson, Pendergras & Beard, LP.; each in the maximum amount of \$100,000 over a term of two years with the option for a two-year extension in the same amount.

**18. CONSIDERED AND APPROVED A SOLE SOURCE CONTRACT FOR INFOR XTREME SUPPORT FOR HANSEN ENTERPRISE ASSET MANAGEMENT SYSTEM TO INFOR PUBLIC SECTOR, INC., IN THE ESTIMATED TOTAL AMOUNT OF \$803,859.59 OVER A PERIOD OF THREE YEARS.**

Mr. Shubert provided information to the Board regarding this item. The Infor Hansen Enterprise Asset Management System is a series of integrated asset and work order management applications used throughout the Utility. Infor Public Sector, Inc. is a sole source provider of Infor Xtreme support for Hansen. Staff evaluated a three-year quote and recommends a renewal contract with Infor Public Sector Inc.

On a motion made by Dr. Mena, seconded by Ms. Garcia and unanimously carried, the Board approved a sole source contract for Infor Xtreme Support for Hansen Enterprise Asset Management System to Infor Public Sector, Inc., in the estimated total amount of \$803,859.59 over a period of three years.

**19. CONSIDERED AND ACCEPTED THE HISTORICALLY UNDERUTILIZED BUSINESS (HUB) REPORT FOR FISCAL YEAR 2019-2020 AND ADOPT THE FOLLOWING REVISED HUB PARTICIPATION GOALS: 25% FROM SMALL LOCALLY-OWNED BUSINESSES, 10% FROM MINORITY-OWNED BUSINESSES, 7% FROM WOMEN-OWNED BUSINESSES, AND 60% OF UTILITY MAINTENANCE AND OPERATING EXPENSES FROM HUB BUSINESSES.**

Art Duran, Chief Financial Officer, provided a presentation to the Board regarding this item (copy on file in Central Files). The PSB adopted a policy to increase HUB participation in 1992. Staff solicits increased participation of small locally-owned, minority-owned and women-owned business enterprises which requires mandatory efforts by staff to contact these local businesses in procuring goods and services, and reports on progress in this area. Goals have been set by the Board for the participation of small locally-owned, minority-owned and women-owned business enterprises. Based on a three-year average, staff recommends the adoption of the following revised HUB participation goals: For construction projects: SLBE: from 20% to 25%, MBE: from 7% to 10%, WBE: from 5% to 7%. Percentage of Utility Maintenance and Operating Expenses from HUB Businesses: from 56% to 60%.

On a motion made by Dr. Mena, seconded by Ms. Garcia and unanimously carried, the Board accepted the Historically Underutilized Business (HUB) report for fiscal year 2019-2020 and adopted the following revised HUB participation goals: 25% from small locally-owned businesses, 10% from minority-owned businesses, 7% from women-owned businesses, and 60% of Utility Maintenance and Operating Expenses from HUB Businesses.

**20. MANAGEMENT REPORT:**

- Follow-up: Charity of Choice-Mr. Balliew began his presentation by reminding the Board that every year employees of EPWater select a charity to raise funding for during personal time. La Posada home was selected for 2020, this organization gives spouses of domestic violence a place to gain knowledge and skills to transition to live on their own. Due to the Covid-19 pandemic, all fundraising events were canceled. Mr. Balliew informed the Board that staff has been able to raise \$2,919 so far, and we would like to give those funds to La Posada Home and continuing with fundraising efforts next year, selecting La Posada home as the Charity of Choice for 2021.
- Elevated Storage Tanks-Mr. Balliew informed the Board that EPWater has construction going on for several elevated storage tanks across El Paso. After the mass shooting happened in August 3, 2019 in El Paso, the contractor volunteered to put up the El Paso Strong logo that can be seen on several storage tanks. The mayor said he will thank Landmark, the company that painted the logo, at the next city council meeting.

**21. PUBLIC COMMENT: THE PSB WILL PERMIT PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA. THE CHAIR MAY IMPOSE REASONABLE TIME LIMITS FOR EACH SPEAKER.**

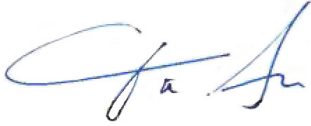
No comments were made.

**ADJOURNMENT**



On a motion made by Ms. Garcia, seconded by Mayor Margo and unanimously carried, the meeting adjourned at 2:54 p.m., June 15, 2020.

ATTEST:



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Secretary-Treasurer



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Christopher Antcliff-Chair